

You no longer need to call VCCC to get a file restored if it's on a network share.

You will need to navigate in Windows File Explorer to the location of the file. For this example, we are going to use the below path.

\\wcs00725\vdot_idms01\$\Structure&Bridge\WAP02375_FILES\Transfers\Geotechnic al Program\Projects\Salem\Patrick\Rte. 58 Lovers Leap (UPC 17536)\Roadway Plans

Once you get to the location of the file you will need to right click in an empty space beneath the folders/files – select properties

88	View		>
∕∿	Sort by		>
딑	Group by		>
5	Undo Copy	Ctrl+Z	
Ð	New		>
	Properties	Alt+Ent	ter
>_	Open in Windows Terminal		
62	Show more options	Shift+F	10



Click on the Previous Versions tab at the top of the pop-up

Roadway Plans Properties ×				
General Secu	rity Previous Versions Customize			
	Roadway Plans			
Туре:	File folder			
Location:	\\wcs00725\vdot_idms01\$\Structure&Bridge\WAP(
Size:	22.4 MB (23,531,430 bytes)			
Size on disk:	53.0 MB (55,574,528 bytes)			
Contains:	45 Files, 3 Folders			
Created:	Tuesday, November 15, 2022, 9:06:51 AM			
Attributes:	Read-only (Only applies to files in folder)			
	🗌 Hidden			
	Archive			
	OK Cancel Apply			



Scroll down to the date of your choice

Roadway Plans Properties	×				
General Security Previous Ver	sions Customize				
Previous versions come from File History or from restore points.					
Folder versions:					
Name	Date modified				
✓ Today (1)					
Coadway Plans	12/5/2022 6:02 AM				
∨ Yesterday (3)					
Roadway Plans	12/4/2022 8:00 PM				
📒 Roadway Plans	12/4/2022 7:00 PM				
Poodway Diane	12/4/2022 1-00 AM				
	Open 🛛 Restore				
ОК	Cancel Apply				



Click on the date of your choice - click Open

Roadway Plans	s Properties		×		
General Security	Previous Vers				
Previous versions come from File History or from restore points.					
Folder versions:					
Name	,	Date modified			
📒 Roadway	y Plans	11/23/2022 7:00 PM			
📒 Roadway	y Plans	11/22/2022 7:00 PM			
📒 Roadway	y Plans	11/21/2022 7:00 PM			
📒 Roadway	y Plans	11/20/2022 7:00 PM			
📒 Roadway	y Plans	11/20/2022 1:00 AM			
		Upen I	re 💌		
	ОК	Cancel	Apply		

This new window should contain your files for the folder location that you picked at the beginning.

	🚞 🗠 Rte. 58 Lovers Leap (UPC 17536) (Sunday, November 20, 2022, 1:00 AM) 🔸 Roadway Plans (Sunday, November 20, 2022, 1:00 AM)				
•	Name	^ Date modified	Туре	Size	
•	🛅 Wall A	11/20/2022 1:00 AM	File folder		
•	🚞 Wall B	11/20/2022 1:00 AM	File folder		
7	🚞 Wall C	11/20/2022 1:00 AM	File folder		

You can now copy/paste this folder outside of the previous version folder to where you need it to be