ProjectWise – Right of Way Revisions



When creating a Right of Way revision, there are steps to follow to ensure that record copies of the original plans are preserved.

- In the project folder in the Right of Way Plan File Room, a "Void" folder will need to be created.
- You can right click on the project folder itself or any blank space inside the folder and "New Folder..."
- The folder name is Void
- Click OK.

New Folder	Create Folder	2			
New Project	General Project \F	older Security Document Security			
Open Open in New Window	Name: Description:	Void			
Copy Out Purge Copies	Parent:	Plan File Room\Right of Way Plan:	Change		
Purge Workspace	Environment: VDOT				
Fynoit	Description:	VDOT Environment			
	Storage:	PW_Storage_Central_Office_001	× .		
	Owner: COV\Scott.Speight		Change		
	Owner:	COV\.Scott.Speight	Chang		
		OK Cancel	Add		

- Select all of the files that are part of this revision
- Right click on them and select Move To
- Click on Select in the Move Document Dialog
- Select the new VOID folder

ProjectWise – Right of Way Revisions



1-0	Export Dependency M	Move		Select	13	
1-0. 1-0.	Import Dependency N	Source Document Folder:	0001-020-130, rw201	Folders		
1-0	Update Server Copy			ect	□-27 Richmond □-25 0001-020-130, rw201	
1-0	Refresh Local Copy	File Name:	0001-020-131 rw201_01c.pdf		Void	
1-0	Purge Local Copy					
_	Purge WorkSpace	Move Options			🕀 💯 0001-020-s82, rw201	
Prop		Move File			🗄 💋 0001-026-107, rw201	
DO-	Cut	Move Attributes			⊕ 💯 0001-026-576, rw201 ⊕ 💯 0001-043-r18, rw201	
	Сору	Move Document Ve	sions			
	Paste				🕀 💇 0001-166-v06, rw201	
					🗄 💆 0001-301-r71, rw201	
	Сору То	Destination Document				
	Move To	Folder:	pw:\\WAP04113.cov.virginia.	ect	⊕ 2005-043-714, rw201	
	Rename	Document Name:	0001-020-131 rw201_01c.pdf		🕀 💇 0005-964-562, rw201	
		Description:	Fr: Intersection with Rte, 145 To		🗄 💯 0006-037-770, rw201	
		A STATE OF STATES AND		DWILLIAM AL	204113.cov.virginia.gov:PW\Documents\PI	lan E
		File Name:	0001-020-131 rw201_01c.pdf	DM://www	-04115.cov.virginia.gov.ew pocuments en	ian r

- Back in the design folder, make sure to add the _r1, _r2, _r3 etc to the VDOT Drawing Sheet Number field in Document Properties for the DGN file.
- Create new Renditions as you did in the past for the Right of Way Plan File Room AND Current Drawings.